



STELLA MARIS COLLEGE (AUTONOMOUS)
CHENNAI - INDIA

Student Feedback Process of Stella Maris College

Stella Maris College has a robust feedback system in place. The feedback from the students is taken for every semester.

The feedback is obtained by the Deans of Academic Affairs along with the Vice Principals who will report to the Principal.

The Process is as follows:

- The schedule for the feedback is drawn by the Deans of Academic affairs.
- The class representative and the assistant class representative of each class are briefed about the feedback process and a questionnaire is given to them.
- The student leaders will initiate a discussion in the class involving all the students. A consensus decision is recorded for each query in the questionnaire.
- One or two working hours are given to the students for the discussion. The students have the freedom to decide on the response. The filled-in questionnaire is then submitted to the academic deans office
- The feedback committee comprising of the deans of academic affairs and the vice-principals will meet the group of volunteer students representing the whole class for a face to face meeting, where they are free to express their opinion
- The feedback is recorded and the compiled report is submitted to the Principal for further action.
- The Principal will forward the representations of the students to the respective Heads of the Department.
- The head with consultation with the faculty will then initiate the implementation of the suggestions.
- This process is done for all the semesters, for all the departments for all the programs